

YOUNG LEASEHOLD PROFESSIONALS LIMITED

PRIVACY POLICY

Young Leasehold Professionals Ltd (YLP) is committed to processing information about individuals in ways that comply with its obligations under the General Data Protection Regulation (GDPR).

We understand as a networking group we will process the personal data of individuals. It is necessary for us to do so to perform our role. Whenever we process the personal data of individuals, we will ensure that we are clear with those individuals about what we do (or may do) with their information.

This privacy policy explains what personal data (information) we hold about individuals and how we use said information.

YLP collects, uses and is responsible for certain personal information about individuals. When we do so we are regulated under the General Data Protection Regulation which applies across the European Union (including in the United Kingdom) and we are responsible as 'controller' of that personal information for the purposes of those laws.

YLP will comply with the data protection principles set down by the GDPR when gathering and using personal information.

We may collect the following types of information:

- Name, email address, telephone number and other contact details

The collection of this information is required to enable us to perform our role. It helps us to provide our members with updates about events and pertinent news about the networking group

From time to time, we may share your personal information with the following categories of recipients for a specific purpose:

- Sponsors of our events
- Venues which hold our events

We will not share your personal information with any other third party.

Information is stored in a secure online database, only accessible by YLP.

We will retain your personal information while you continue to choose to subscribe to our mailing lists.

We may transfer your personal information to countries which are located outside the European Economic Area (EEA). YLP is satisfied that any transfer of your personal data to platforms outside of the EEA has appropriate safeguards and adequate levels of data protection for your personal data, through those platforms confirming their compliance with safeguards such as Privacy Shield.

Under the General Data Protection Regulation, you have a number of important rights which are free of charge.

In summary, those include rights to:

- fair processing of information and transparency over how we use your personal information
- access to your personal information and to certain other supplementary information that this Privacy Notice is already designed to address
- require us to correct any mistakes in your information which we hold
- require the erasure of personal information concerning you in certain situations
- receive the personal information concerning you which you have provided to us, in a structured, commonly used and machine-readable format and have the right to transmit those data to a third party in certain situations
- object at any time to processing of personal information concerning you for direct marketing
- object to decisions being taken by automated means which produce legal effects concerning you or similarly significantly affect you
- object in certain other situations to our continued processing of your personal information
- otherwise restrict our processing of your personal information in certain circumstances
- claim compensation for damages caused by our breach of any data protection laws

If you would like to exercise any of those rights, please email us at nick@leaseholdsocial.com or colin@leaseholdsocial.com

We have appropriate security measures in place to prevent personal information from being accidentally lost or used or accessed in an unauthorised way. We limit access to your personal information to those who have a genuine business need to know it. Those processing your information will do so only in an authorised manner and are subject to a duty of confidentiality.

We also have procedures in place to deal with any suspected data security breach. We will notify you and any applicable regulator of a suspected data security breach where we are legally required to do so.